



8 February 2016

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To the Head of Department

Re: The Institution of Engineering & Technology (IET) Student Prize 2015

IET Prizes are awarded annually by the Institution of Engineering & Technology Australia to outstanding students who have successfully completed their Bachelor or Masters Degree course, which has been accredited by the IET or by a National Institution with which the IET has a mutual recognition agreement (e.g. EA) and graduated in 2015.

The IET student prize consists of a certificate, two years' free membership of the IET and \$350. Please note that a student can only be awarded the prize once.

You are invited to nominate a graduate student to receive the IET Prize for 2015. A nomination form is attached for this purpose and you are reminded that nominations must be within the approved criterion and will be approved by the Australian Forum.

Should you decide that your current criterion needs up-dating to accommodate new courses which have been accredited, or for other reasons, our Scholarships Committee would be pleased to consider a revised application. However, before commencing a revision, you may wish to take into account the following comments which have been expressed by the Committee when considering other revision applications:

"The Award criterion offered by a number of establishments refers to the "best student" and many educational institutions regard the IET Prize as the top prize. However, a number of establishments have more than one prize to offer, in which case, it is possible for a student to receive another prize for the same work. When this is the case, and the Institution was informed of this, the Committee would be prepared to consider sympathetically nominations of students who have other outstanding qualities."

Please note that the closing date for the receipt of nominations is **11 March 2016**. If this date is not practical, please advise the Secretariat. Please advise the Secretariat if your establishment decide there are no candidates of sufficient merit to receive the award this year.

I look forward to hearing from you.

Yours sincerely

Eur Ing Dr Derek Boardman, BSc (Hons), PhD, CEng FIET, FHKIE

Chairman IET Australian Forum

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IET STUDENT PRIZE NOMINATION FORM

One prize per establishment which runs courses accredited by the IET or by a National Institution with which the IET has a mutual recognition agreement. **CLOSING DATE FOR RECEIPT OF NOMINATIONS – Friday 11 March 2016**

UNIVERSITY.....

FULL NAME OF STUDENT: (Surname)

(Given Names)

FULL TITLE OF IET ACCREDITED COURSE

DATE COURSE COMMENCED:

DATE COMPLETED:.....

IS THE AWARD TO BE SHARED: YES/NO

If yes, see note overleaf. Individual nomination forms will be required for each nomination.

PLEASE PROVIDE DATE OF AWARDS CEREMONY:

If the date is not provided we will not be able to ensure the certificate and prize will be available for presentation to the student at the Awards Ceremony.

Please advise if there is to be no Awards Ceremony so the certificate can go directly to the student.

STUDENT'S ADDRESS:

.....

EMAIL ADDRESS: Contact number

DATE OF BIRTH...../...../..... SEX:..... NATIONALITY.....

HEAD OF DEPARTMENT: (**BLOCK letters**)

DEPARTMENT OF:

HEAD OF DEPARTMENT SIGNATURE.....

DATE.....

BRIEF CITATION: (extracts may be published in IET News)

NOTES:

If two candidates are nominated under the regulation, reproduced below, a brief account of the exceptional circumstances is required.

“In exceptional circumstances and with the prior agreement of the Scholarships Committee, where there are two candidates of comparable merit at an establishment during any one year, a Prize will be provided to both candidates.”