

Position Description – Student Ambassador

Position Title:	ECMS Student Ambassador
University Area:	Faculty of Engineering, Computer and Mathematical Sciences
Reporting to:	Volunteer & Ambassador Coordinator/s
Position Overview:	The role includes general event support including but not limited to welcoming guests, providing information about the event, passing on directions and sharing your student experience.
Key Responsibilities:	<ul style="list-style-type: none"> • To welcome students and give school groups an event overview • To engage with prospective students during ECMS activities • To assist students to complete activities • To encourage conversations around higher education and careers in STEM • To act as an ambassador for the Faculty of ECMS • To engage with students during ECMS activities • Share your experience as a student in ECMS, sharing your journey • Managing groups of prospective students at events • To chaperone students around campus • To assist with event set-up and pack down (putting out signage, setting up rooms, pack down after events) • To assist the event coordinator and direct and support fellow volunteers
Essential Criteria:	<ul style="list-style-type: none"> • Current ECMS student • An interest in working with primary and high school students • Excellent communication skills • Reliability, punctuality and commitment to the program • Enthusiastic and encouraging attitude • Confidence in speaking to groups of students • Capable of thinking on your feet and adapting to changing situations • Being able to clearly explain instructions and give directions • Attend event briefing session • Attend post event debrief and feedback session • Undergraduate students must be in the second year of your degree onwards
Commitment Required:	<p>ECMS Ambassadors will be expected to be actively involved in the program throughout the year.</p> <p>Opportunities to volunteer at small scale events (1-2 hours) and larger events (3-4 hours) will arise during the year. Volunteers can nominate which events they would like to assist with.</p>
Training Provided:	<ul style="list-style-type: none"> • Training as required
Benefits for Volunteers:	<ul style="list-style-type: none"> • The knowledge that you have helped primary and high school students achieve positive educational outcomes • A sense of pride and satisfaction for contributing to the community • Development of leadership, communication and interpersonal skills • Increased access to professional networks and the potential to develop new friendships • A great addition to resumes; volunteer work is always considered positively by potential employers

